From: Fritz, Jason [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP
(FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F8D42341BD2241598226069F9623074A-FRITZ, JASON]
Sent: 3/6/2014 10:46:36 PM
To: Strong, Jamie [Strong.Jamie@epa.gov]
Subject: RE: SOT -- DATES FIXED
Attachments: SOT 2014 FA URT MOA Jason Fritz_v5.pptx

Here's the version with your suggestions incorporated, as we discussed.
Thanks,
Jason

From: Strong, Jamie
Sent: Thursday, March 06, 2014 1:54 PM
To: Fritz, Jason
Subject: RE: SOT -- DATES FIXED

Thanks for the print out. I have attached with comments. I reviewed with an eye to what Samantha and/or Lynn would
pick up on. Let me know if you want to chat or have questions. Also, please email me the final version so that I can send
them to Gina as a group tomorrow. We should also initiate STICs (if its working) at that time.
Jamie

From: Fritz, Jason
Sent: Thursday, March 06, 2014 11:23 AM
To: Strong, Jamie
Subject: RE: SOT -- DATES FIXED

Poster is attached. I can print out and expand a physical version for you, if you would like?
Thanks,
Jason

From: Strong, Jamie
Sent: Wednesday, March 05, 2014 7:51 AM
To: Fritz, Jason; Weaver, Andre; Arzuaga, Xabier
Subject: FW: SOT -- DATES FIXED
Importance: High

I need to see posters by noon tomorrow.

From: Perovich, Gina
Sent: Thursday, February 27, 2014 7:14 PM
To: ORD-NCEA-IRIS
Cc: Walsh, Debra; Flowers, Lynn
Subject: FW: SOT -- DATES FIXED
Importance: High

TYPOS!!
Sigh. Sending e-mails too late.
Dates fixed.

From: Perovich, Gina
Sent: Thursday, February 27, 2014 7:06 PM
To: ORD-NCEA-IRIS
Cc: Walsh, Debra; Flowers, Lynn
Subject: SOT
Importance: High

Hello IRIS SOT travelers!

<u>TEMPLATES</u>
I finally inquired with Kacee regarding the ORD templates and she just sent out an e-mail to that effect (below).
One link is for presentations and one is for posters.

I want to pass on the following advice from Dahnish regarding the presentations template:

> There has been a *new* presentation template added to the site that the IOAA is phasing in. Unfortunately, some staff
> have reported significant trouble in converting existing powerpoint slides into the new template (apparently, it may distort
> the words and move some of the text boxes around). Dahnish recommends trying the new slide design, but if you are
> having even the slightest bit of trouble using it, just go ahead and switch to the older template.

<u>CLEARANCE</u>
- We will need presentations here in the IRIS IO (to Sam and I) by March 7th, please.
- We will take a week with them (including any back-and-forth edits) and then pass them up to the NCEA IO on the 14th.
- We will try to have them back to you by the 19th.

Your branch chief with determine when they would like to see them by in order to meet these deadlines.

Gina Perovich
Acting Deputy Director
IRIS Program
USEPA/ORD/NCEA
703-347-8656

From: Deener, Kathleen
Sent: Wednesday, February 26, 2014 5:41 PM
To: ORD-NCEA
Subject: Presentation and poster templates for SOT

Hi Folks –

I know SOT is just around the corner, so I wanted to remind you about the poster and presentation templates that we are supposed to use at scientific meetings.

The acceptable presentation templates can be found at: http://intranet.ord.epa.gov/comm/templatesvig/product-templates/powerpoint-cover-slide

The acceptable poster templates can be found at: http://intranet.ord.epa.gov/comm/templatesvig/product-templates/poster-scientific-audience

Please let me know if you have any questions.

Thanks!

Kacee Deener, MPH
Communications Director
National Center for Environmental Assessment
(ph) 703.347.8514
(blackberry Ex. 6 Personal Privacy (PP)
deener.kathleen@epa.gov